Westside 1 to 1

Rollout-September 15

Questions and Answers

- 1.Q: What if my kid's computer is lost/stolen/damaged?

- A: See attached sheet. Insurance is available for a nominal fee through the Westside Community Schools Foundation.

Questions and Answers

WESTSIDE COMMUNITY SCHOOLS

Computer Loan Agreement

Student/Borrower _____ Student ID# _____

Parent Responsibilities

Your son/daughter has been issued an iBook computer to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer.

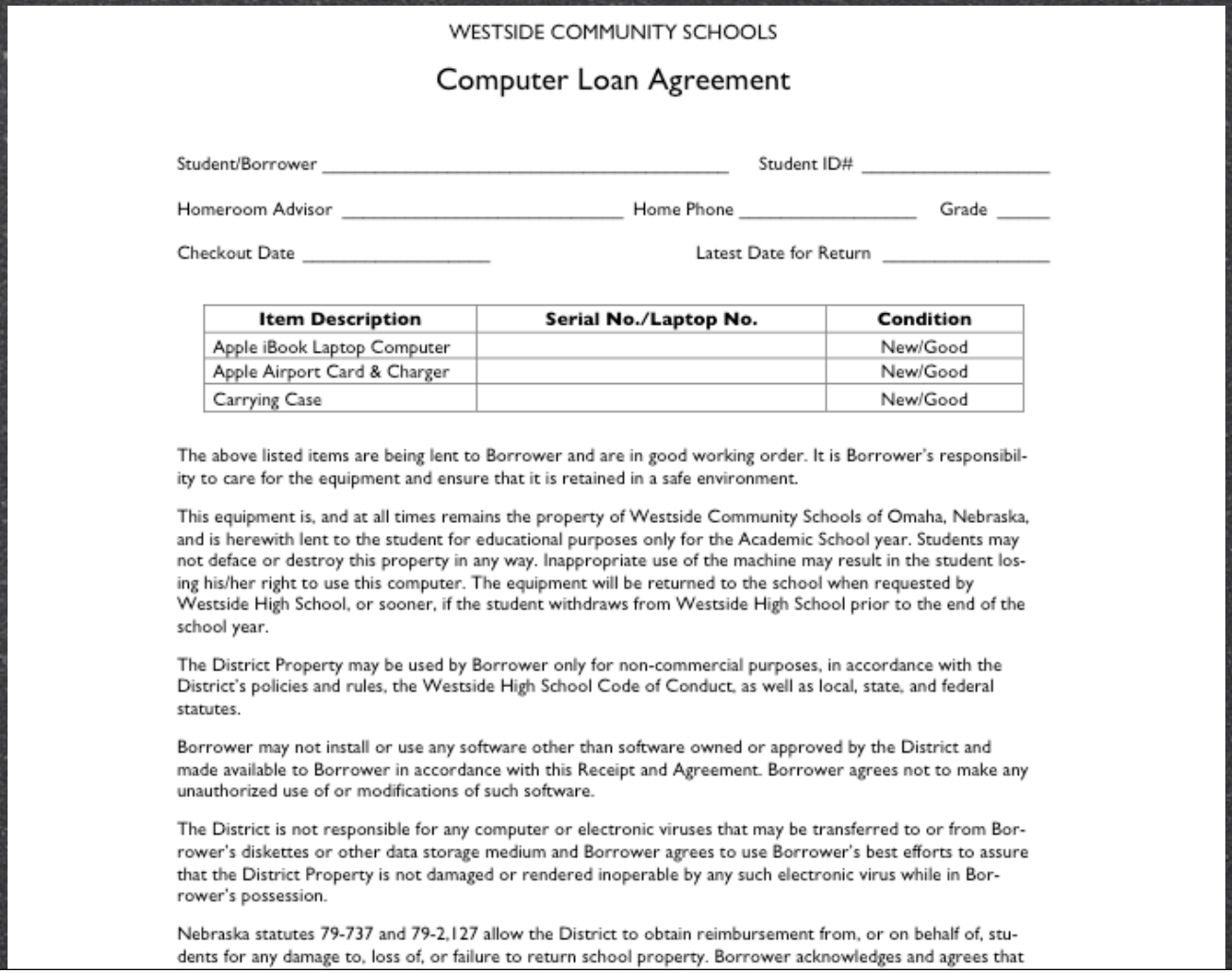
- I will supervise my son's/daughter's use of the iBook at home.
- I will discuss our family's values and expectations regarding the use of the Internet and email at home and will supervise my son's/daughter's use of the Internet and email.
- I will not attempt to clean or repair the iBook.
- I will report to the school any problems with the iBook.
- I will not load or delete any software from the iBook.
- I will make sure my son/daughter recharges the iBook battery nightly.
- I will make sure my son/daughter brings the iBook to school every day.
- I understand that if my son/daughter comes to school without his/her computer I may be called to bring it to school.
- I agree to make sure that the iBook is returned to the school when requested and

Student Responsibilities

Your iBook is an important learning tool and is for educational purposes only. In order to take your iBook home each day, you must be willing to accept the following responsibilities.

- When using the iBook at home, at school, and anywhere else I may take it, I will follow the policies of the Westside Community Schools— especially the Student Code of Conduct—and abide by all local, state, and federal laws.
- I will treat the iBook with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
- I will not lend the iBook to anyone, not even my friends or siblings; it will stay in my possession at all times.
- I will not load any software onto the iBook.
- I will not remove programs or files from the iBook.
- I will honor my family's values when using the iBook.
- I will not give personal information when using the iBook.
- I will bring the iBook to school every day.
- I agree that e-mail (or any other computer

Questions and Answers



WESTSIDE COMMUNITY SCHOOLS

Computer Loan Agreement

Student/Borrower _____ Student ID# _____

Homeroom Advisor _____ Home Phone _____ Grade _____

Checkout Date _____ Latest Date for Return _____

Item Description	Serial No./Laptop No.	Condition
Apple iBook Laptop Computer		New/Good
Apple Airport Card & Charger		New/Good
Carrying Case		New/Good

The above listed items are being lent to Borrower and are in good working order. It is Borrower's responsibility to care for the equipment and ensure that it is retained in a safe environment.

This equipment is, and at all times remains the property of Westside Community Schools of Omaha, Nebraska, and is herewith lent to the student for educational purposes only for the Academic School year. Students may not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing his/her right to use this computer. The equipment will be returned to the school when requested by Westside High School, or sooner, if the student withdraws from Westside High School prior to the end of the school year.

The District Property may be used by Borrower only for non-commercial purposes, in accordance with the District's policies and rules, the Westside High School Code of Conduct, as well as local, state, and federal statutes.

Borrower may not install or use any software other than software owned or approved by the District and made available to Borrower in accordance with this Receipt and Agreement. Borrower agrees not to make any unauthorized use of or modifications of such software.

The District is not responsible for any computer or electronic viruses that may be transferred to or from Borrower's diskettes or other data storage medium and Borrower agrees to use Borrower's best efforts to assure that the District Property is not damaged or rendered inoperable by any such electronic virus while in Borrower's possession.

Nebraska statutes 79-737 and 79-2,127 allow the District to obtain reimbursement from, or on behalf of, students for any damage to, loss of, or failure to return school property. Borrower acknowledges and agrees that

Questions and Answers

Apple iBook Use and Handling

General Handling

The iBook is fun to use and a great tool for school, but it is not a toy. Remember it is still a computer and, as such, it must be handled with care. There are several things you can do to make you iBook last longer and offer you a trouble-free and rewarding experience.

It is portable and you can take it everywhere.

One of the best features of your iBook is the fact that it is portable. It enables you to take your homework and information wherever you go. When transporting your iBook, there are a few simple things you can do to protect it.

- When you put your iBook in your carrying case, remember it is there. Don't throw the carrying case on the floor, use it as a backrest on the bus, cram it in your locker, etc.
- Place it in its protective sleeve when you're not using it. It is especially important that your iBook be in the protective sleeve **whenever you're moving it from one location to another**.
- Keep your iBook dry and protect it from rain and snow.
- Do not eat or drink near where you are using your iBook.
- Close the lid of your iBook before carrying it from one location to another. This ensures all

Questions and Answers

- 2.Q: How will students secure laptops when they’re not able to take them to class? (PE, for example)
- A:Details to follow.

Questions and Answers

- 3.Q:Can I load my own software?
- A:To avoid system problems and licensing conflicts, students will not be able to load software on their computers.

Questions and Answers

- 4.Q:What if students download software, anyway?
- A:Even if software is downloaded onto the machine, student iBooks are configured to prevent installation.

Questions and Answers

- 5.Q:What if I my kid has her own computer and we don’t want to use the school’s?

- A:Working around incompatibilities of software and hardware can consume time that would otherwise be spent on teaching and learning, all students need to use computers provided by the school.

Questions and Answers

- 6.Q:How will the school provide tech support?
- A:Help stations will be available to students in three areas: the Enterprise Zone, the E.T. IMC, and the Media Center.

Questions and Answers

- 7.Q:Who should I call if I have questions about my kid’s computer?

- A:You should first contact your child’s homeroom advisor, who can either answer your question, find the answer, or direct you to the appropriate person.

Questions and Answers

- 8.Q: Can other members of the student's family use the computer?

- A: Yes, but not for extended periods. If an immediate family member wants to use it when the student isn't working on it, that's fine.

Questions and Answers

- OK: Mom wants to check email. Brother wants to write a paper. Dad wants to check scores on the internet.
  Not OK:Mom takes it to work. Brother takes it to middle school for presentation. Dad takes it with him on business trip.
  Never OK:Use by anyone outside the student's immediate family.

Questions and Answers

- 9.Q:Can I take my computer with me when I go out of town?
- A: Yes, as long as you’re sure that you can keep it in a safe and secure location at all times.

Questions and Answers

- 10.Q:Who will guide us on internet connectivity at home?

- A:After students and their parents have picked up their computers, they may wish to talk with vendors stationed in the Little Theater (Room 271) who are prepared to

Questions and Answers

- 11.Q:What if I can’t (or don’t want to) provide internet connectivity at home?

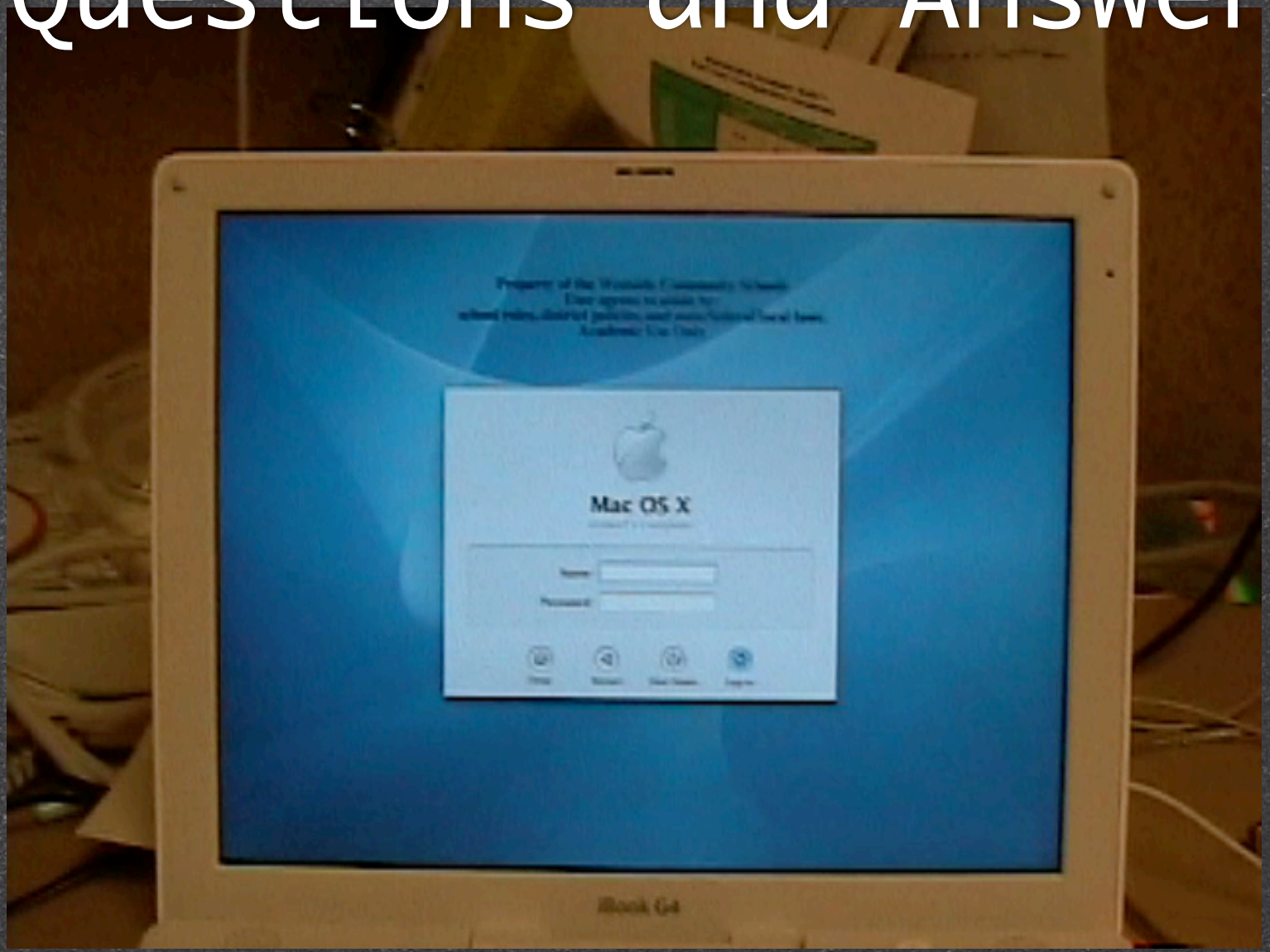
- A:Westside High School’s courtyard (cafeteria) area will house a cyber-café which will be open for students after school and on some weekday

Questions and Answers

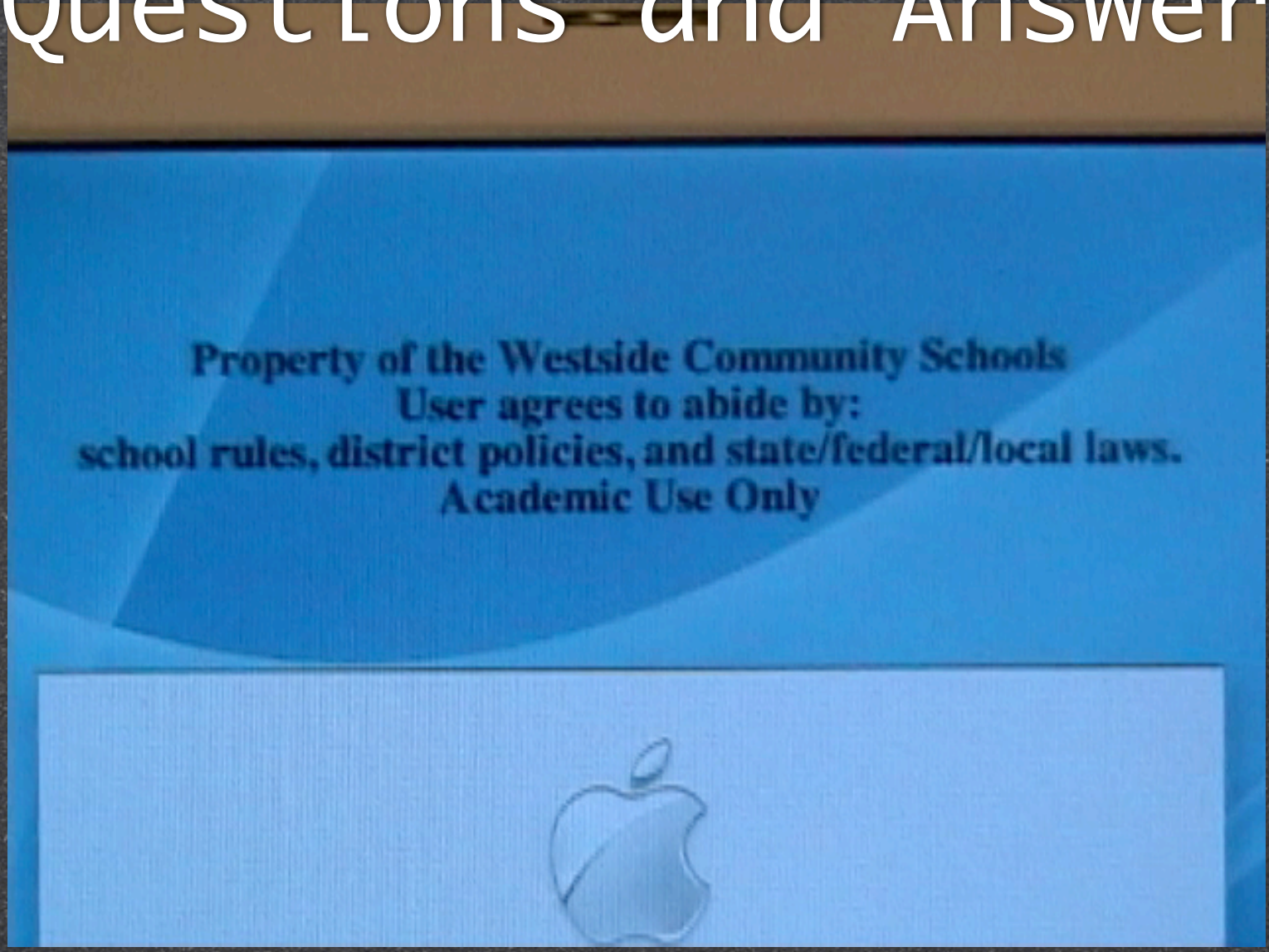
- 12.Q:What filters will be in place to prevent my kid from looking at inappropriate sites?

- A: WHS is predicated on teaching students to make good choices. Students' computers will be monitored. Staff will be vigilant in making sure that students use their iBooks appropriately and parents are

Questions and Answers



Questions and Answers



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WHS Start Page

file:///Library/Documentation/User%20Guides%20And%20Information.localized

Westside Home | WHS | Blackboard | PowerSchool

Acceptable Use Responsibilities Agreements

Any person who is accessing the Internet using school equipment and services understands and agrees to the following. Use of the Internet is monitored, both by adult supervisors, and by random technical devices.

Not accepting these responsibilities, or any infraction which shows non-compliance, would lead to restrictions or severance of access to services, as well as other possible disciplinary actions.

1. Users shall have obtained necessary instruction in the use of the Internet before attempting to use it.
2. Accessing sites that are violently or sexually explicit and/or blatantly offensive in content is strictly prohibited.
3. Use the Internet only to obtain information related to an academic project or school assignment. (This may include student exploration activities based on learning objectives or exploration activities by staff or by other adults after school hours.)
4. Do not use the Internet for extended periods of time when others may be waiting to have access or when the network may be heavily used. Searches which are expected to take an extended period of time should be scheduled with teachers or other adult monitors.

Altering or attempting to alter any component of the system or its applications is prohibited. If there is a problem, seek assistance.

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Questions and Answers

- 13.Q:Can my kid keep the computer over breaks?

- A:For breaks during the school year, yes. However the computer will need to be returned at the end of the school year.

Questions and Answers

- 14.Q:Will students get computers for summer school?

- A:Perhaps. Exactly how students will access computers during summer school will depend, in part, upon the summer laptop maintenance schedule. In cases where access to computers is required for coursework, the school will make

Questions and Answers

- 15.Q:What will the school do if I refuse to check out a laptop for my kid?

- A:Because the iBook will be an integral part of the curriculum, the expectation is that every student will have a computer.

Questions and Answers

- 16.Q:I’m not going to sign this form. Now what?
- A:Withhold computer and direct parent to the main office.

Questions and Answers

- 17.Q:What if the computer is in for repair?
- A:A determination will be made on the timetable for replacement (see attached sheet).

Questions and Answers

- 18.Q:What software is installed on this computer?

- A:These iBooks are currently running Mac OS System 10.3. Installed applications include AppleWorks 6, iCal, iTunes, iPhoto, iMovie, Safari, and Microsoft Office (Word,

Questions and Answers

- 19.Q:What do these computers cost?
- A:$980.

Questions and Answers

- 20.Q:What about student training?
- A: A tutorial is included on each student laptop. There will also be some training provided as part of the rollout schedule, and help will be available throughout the school day.

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Google™ - Google Search

"iBook Intro" Movies*

Westside Community Schools

Westside High School

Westside Blackboard Site

Powerschool

Learning About Your Mac*

iBook G4 Getting Started*

Getting Started w/OS X (Panther)*

iBook Intro Movies (Excerpts from *Learning About Your Mac*)

Students Talk About iBooks*

Your iBook's Desktop*

Your iBook's Home Folder*

Your iBook's Applications*

Saving Your Files*

Finding Your Files*

7. iBook QuickTour*
8. iBook Finder Intro*
9. How Your Dock Works*
10. Moving Files Around*
11. Organizing files/folders*
12. Using a TrackPad*
13. Trashing a File*
14. Printing Options*
15. Monitoring Printing*
16. Creating a PDF*
17. Organizing Pictures (1)*
18. Organizing Pictures (2)*
19. Connecting Your Video Camera*
20. Bring Video into iMovie*
21. Arranging Video in iMovie*
22. Trimming Video in iMovie*
23. Import Music into iTunes*
24. Making iTunes Playlists*

Questions and Answers

- Inevitably, there will be questions that we've not anticipated. If you get questions that you can't answer...
- Give them Dr. Crook's home number.

Questions and Answers

- Inevitably, there will be questions that we've not anticipated. If you get questions that you can't answer, tell the parents you'll check and call with the information. Make note of the questions, contact Paul Lindgren or an administrator for answers (probably the next day), and then inform parents accordingly.